



**Rogue Community College
Drug-Free Schools and Community Act
Biennial Report
Calendar Years 2020 and 2021**

Biennial Review Committee Members

- Kati Averyt – Director of Human Resources & Payroll Operations
- Kori Ebenhack – Vice President, Student Affairs/CSAO
- August Farnsworth – Dean of Student Success
- Michelle Gray – Counselor, Counseling Department Chair
- April Hamlin – Director of Advising, Compliance & Deputy Title IX Coordinator
- Jamee Harrington – Vice President, People, Culture, & Safety/CHRO
- Wendy Jones – Risk Management Coordinator
- Sean Taggart – Director of Risk Management and Deputy Title IX Coordinator

Purpose of Biennial Review

- Determining the effectiveness of the program and assessing/implementing any needed changes to the program; and
- Ensuring that the disciplinary sanctions for violating the College's standards of conduct are enforced consistently.

Biennial Review Process

- The Drug-Free Schools and Communities Act (DFSCA) Biennial Report is coordinated through the Rogue Community College (RCC) Risk Management Department in collaboration with Student Affairs and Human Resources.

Materials Reviewed

- Annual Security Report – Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Rogue Community College AP 5999 Student Rights, Freedoms and Responsibilities
- DFSCA Review 2018-2019
- Rogue Community College Website
- Rogue Community College Catalog



Background

The Drug-Free Schools and Communities Act and Drug and Alcohol Abuse Prevention Regulations specify that no institution of higher education shall be eligible to receive funds or any other form of financial assistance under any Federal program, including participation in any federally funded or guaranteed student loan program, unless the institution certifies to the Secretary that the institution has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. Pursuit to this requirement, the Department of Education General Administrative Regulations (EDGAR), 34 C.F.R. Part 86 (Part 86), mandate that colleges and universities:

- Annually distribute in writing to each employee and to each student who is taking one or more classes for any type of academic credit except for continuing education units, regardless of the length of the student's program of study ("annual notification"), specific drug and alcohol prevention information specified below, and
- Conduct a biennial review of their drug and alcohol prevention programs.

RCC has adopted and implemented the following program and policies to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

Policies and Procedures

- Board Policy 3550 Drug Free Environment and Drug Prevention Program
- Administrative Procedure 3550 Drug Free Environment and Prevention Programs
- Administrative Procedure 5999 Student Rights, Freedoms and Responsibilities

Employee Notification

The RCC Human Resources Department maintains an Alcohol and Drug Awareness Program. New employees are notified of alcohol-free and drug-free policies and programs during new employee orientation. In addition, employees are notified in writing annually, by email, of the policies and programs associated with Drug-Free Campus. The notification will include a link to AP 3550 Drug-Free Environment and Prevention Program at <https://web.roguecc.edu/board-policies/ap-3550-drug-free-environment-and-prevention-program> and ensure that the linked program includes:



- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
- A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees; and
- A clear statement that RCC will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required in the first bullet of this section. For the purpose of this section, a disciplinary sanction may include the completion of an appropriate rehabilitation program.

Student Notification

Through the RCC Counseling Department, the College has established a similar Drug and Alcohol Awareness Program to provide information, support, and referrals for students. New students will be notified of policies, programs and resources during New Student Orientation. In addition, students are notified in writing at the start of each academic quarter, by email, of the policies and programs associated with Drug-Free Campus. The notification will include a link to AP 3550 Drug-Free Environment and Prevention Program at <https://web.roguecc.edu/board-policies/ap-3550-drug-free-environment-and-prevention-program> and ensure that the linked program includes:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
- A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to students; and
- A clear statement that RCC will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for



prosecution, for violations of the standards of conduct required in the first bullet of this section. For the purpose of this section, a disciplinary sanction may include the completion of an appropriate rehabilitation program.

Education and Prevention Programs

- Rogue Community College utilizes an online training program called Vector Solutions for new employees and ongoing annual training.
- Rogue Community Colleges utilizes New Student Orientation for dissemination of policies and procedures to new students.
- Human Resources maintains an Employee Assistance Program that is accessible to all college employees.
- Rogue Community College Counseling Department hosted a “Recovery Celebration/Awareness Zoom Talk – Recovery is for Everyone, Let’s Diminish the Stigma” event as part of [Recovery Awareness Month](#) in September 2021. In addition, they provided links to treatment and recovery resources.
- Counseling - Short-term, free, mental health counseling with professional counselors remains an option for all RCC students. RCC counselors are certified and licensed, or working towards licensure. Counselors can help with a variety of concerns including, but not limited to:
 - Drug and Alcohol concerns/referrals for Drug and Alcohol services - The RCC Counseling Departments maintains a list of community resources both in Josephine and Jackson County. The most updated list of resources can be found online at <https://www.roguecc.edu/counselingDept/addiction.asp>

Weakness

- RCC does not currently have a process in place to measure outcomes in order to determine the effectiveness of alcohol and drug abuse prevention and education programs.
- While RCC does actively promote online alcohol and drug awareness training for employees through a third-party training platform called Vector Solutions, additional outreach and prevention education programs and events are limited.
- RCC does not currently have a process in place in which employees and students receive the quarterly notifications to meet program requirements.
- Students receive information initially through New Student Orientation, which in the past has been voluntary. This process should be mandatory to meet the program requirements.



Goals

- Conduct an on-campus information and outreach event in coordination with community and college resources/partners.
- Improve distribution procedures that will ensure active delivery of Drug and Alcohol Prevention Program materials to all students and staff at the beginning of each academic quarter. Devise a plan to maintain records that are readily accessible for verification and inclusion in the biennial report.
- Develop a process for determining and tracking the number of employees and students who have requested support services for alcohol or drug abuse or that have been sanctioned or arrested for alcohol or drug abuse on campus.
- Develop a process to survey all current students and employees to better understand the scope of alcohol and drug abuse faced by our students and employees.